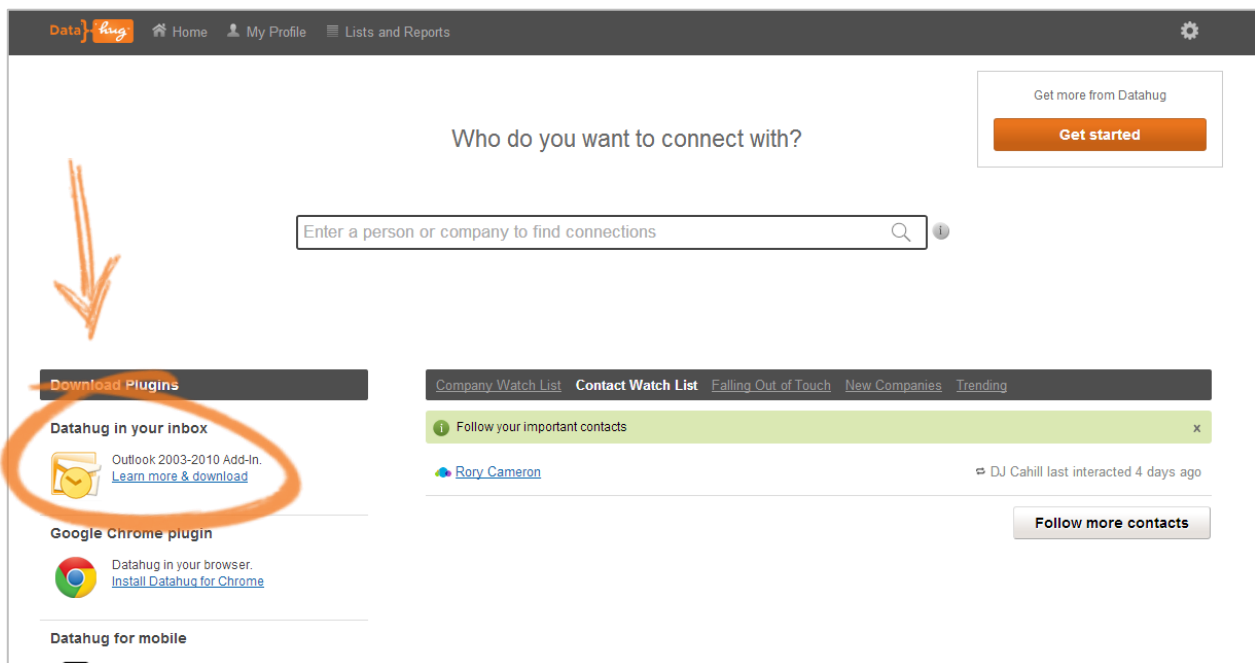


Datahug in Microsoft Outlook

Datahug provides you with a single view of all the B2B relationships that exist within your organization. You can leverage this Datahug information directly in Outlook using the Datahug Outlook plugin.

Install the Datahug Outlook Plugin

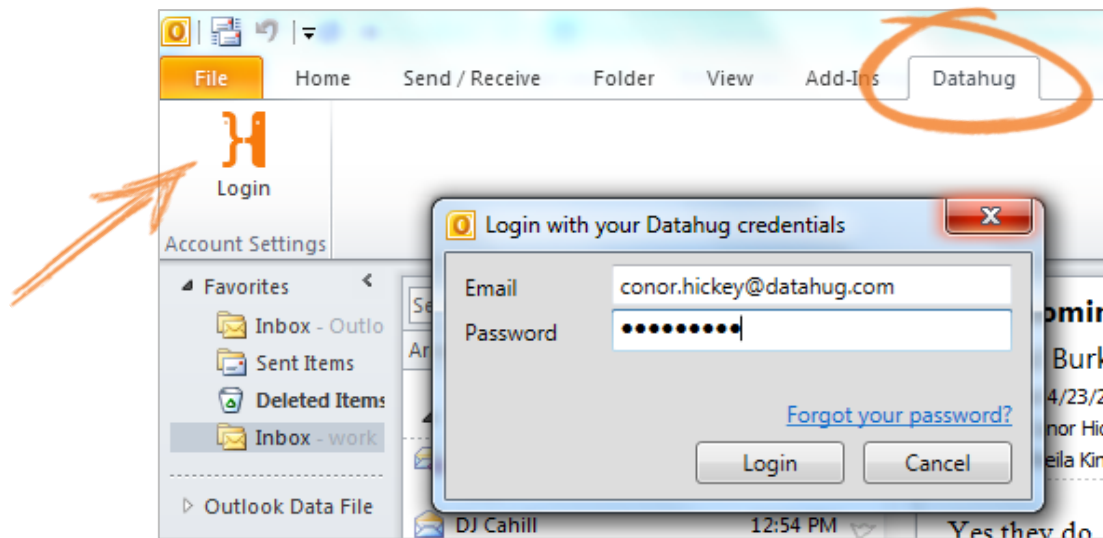
Download the Datahug plugin by following the link on the Datahug home screen (<https://apps.datahug.com>).



Follow the on-screen instructions and if you have any issue with permissions contact your IT administrator.

Getting Started

Click on the Datahug tab at the top of your screen and select Login. Enter your email address and Datahug password.

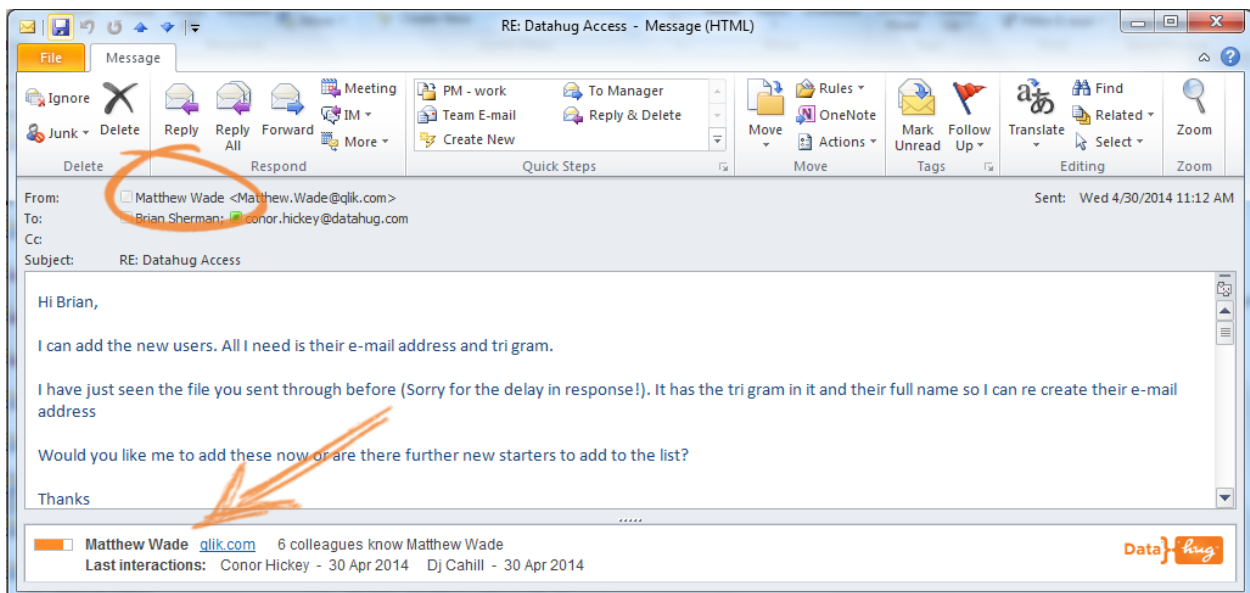


You will now be able to use Datahug information when composing and receiving emails.

Insight when receiving email

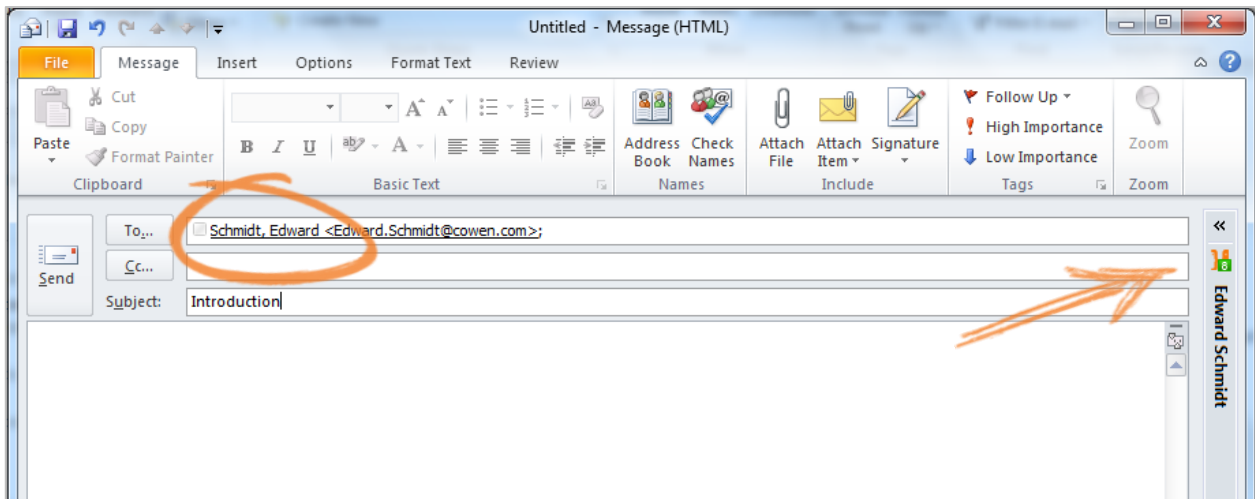
When you open an email you the Datahug plugin shows you details like the HugRank, how many colleagues know the sender and who the last interactions were with.

You can see more in the Datahug web app by clicking on the Name or email domain.



Insight when composing email

When you compose an email you can see all the Datahug information for the person you are sending the email to. The Datahug icon on the sidebar will light up if the person already exists in your network.



You can expand this bar to see more details and if you want you can visit their profile on the Datahug web app to view more detailed information.

